



Wednesday 30th September 2020

Parent Governor Vacancy

Dear Parent/Guardian,

I am writing to inform you that we have a vacancy on our governing body, for a parent or guardian and we are therefore seeking nominations of those interested in taking up this role.

Parent governors are elected by the parents of children attending the school. All parents are entitled to propose or second candidates and also to vote. Nomination papers can be obtained from the school office. The completed nomination papers must be returned to the school office by **Friday 9th October 2020**. If the number of nominations received are equal to the number of vacancies, there will be no need to hold a ballot. If a ballot is necessary, it will be a postal ballot and we will send out further information about this, if necessary.

Parent governors are vital to our governing body. They share equally with other governors the responsibility for carrying out the governing body's wide range of responsibilities. Governors do not run the school, day to day, as their role is at the strategic or policy-making level in the school. Governors do not have to be an expert on education, nor do they need any special qualifications.

Anyone joining our governing body, will serve for a four year term and can continue to the end of the four years, even if their child/children have left the school. Being a governor does take up time. There are at least 4 governing body meetings each year, and governors also serve on at least 1 committee which meets once a term. Governors are expected to set aside time to prepare for meetings, for monitoring and training.

If you would like to find out more about what being a governor at this school is like, you can contact **Paul Harker** Chair of our Governing Body, via the school office.

Kind regards

Mrs S Mardell

Head Teacher

