



SEN INFORMATION REPORT/SCHOOL BASED LOCAL OFFER – WEST EARLHAM INFANT AND NURSERY SCHOOL:  
2021/2022

PEOPLE WHO SUPPORT CHILDREN WITH SPECIAL EDUCATIONAL NEEDS/ AND OR DISABILITIES IN THIS SCHOOL:

School based information	People	Summary of responsibilities
<p>Who are the best people to talk to in this school about my child's difficulties with learning/ Special Educational Needs/Disability (SEND) And how can I talk to them about my child if I need to?</p>	<ul style="list-style-type: none"> <li>● The Head Teacher - Sarah Mardell</li> <li>● Deputy Head Teacher &amp; Special Educational Needs Disability Co-Ordinator (SENDCO)- Jade Hunter</li> <li>● SEND teacher - Maddie Marriage</li> <li>● Speech and Language Therapist - Emma Cane</li> </ul>	<p><b>They are responsible for:</b></p> <ul style="list-style-type: none"> <li>● Coordinating all the support for children with special educational needs (SEN) and or disabilities, and developing the school's SEND Policy to ensure all children receive a consistent, high quality response to meeting their needs in school and removing barriers to learning.</li> <li>● Updating the school's SEND register, termly.</li> <li>● Providing specialist support for staff in the school so they can help every child (and other pupils with SEN and/or disabilities in the school) to achieve their potential.</li> <li>● Supporting the class teachers to write SEN targets through the graduated approach - Assess, Plan, Do, Review that specify the targets set for your child to achieve.</li> </ul>

- Organising and facilitating training for staff so they are confident in meeting the a range of needs.
- Checking on the progress of your child and identifying, planning and delivering any additional help your child may need (this could be interventions, additional support, adapting resources) and discussing amendments as necessary.
- Ensuring that all members of staff working with your child in school are aware of your child's individual needs and/or conditions and what specific adjustments need to be made to enable them to be included and make progress.
- Ensuring that all staff working with your child in school are supported in delivering the planned interventions and meeting the childs targets

Ensuring that parents are:

- involved in supporting your child's learning
- kept informed about the support your child is receiving
- involved in reviewing their progress
- part of planning for their future education.
- Liaising with other professionals who may be coming into school to support your

		child's learning e.g. Speech and Language Therapy, Educational Psychology etc.
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